



18 July 2023

Dear Councillor

FIRE AND RESCUE AUTHORITY - WEDNESDAY, 19TH JULY, 2023

I am now able to enclose, for consideration at next Wednesday, 19th July, 2023 meeting of the Fire and Rescue Authority, the following reports that were unavailable when the agenda was published.

Agenda No Item

7. **Executive Committee meeting 11 July 2023** (Pages 3 - 10)

To consider a report

8. **Terms of Reference of Fire Authority** (Pages 11 - 22)

To consider a report

12. **Work Programme** (Pages 23 - 28)

To consider a report

Option to consider invoking the Local Government Act 1972: Schedule 12A (as amended) - Exclusions on the Public with regards Restricted Minutes presented earlier

To consider whether to pass a resolution under Section 100(A) of the Local Government Act 1972 to exclude the public from the remainder of the meeting on the grounds that consideration of the following items of business is likely to involve the disclosure of exempt information as defined in Paragraphs 1-3 of Part 1 of the Schedule 12A to the Act as amended.

Yours sincerely
Graham Britten
Monitoring Officer

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SUBJECT: EXECUTIVE COMMITTEE

Author and contact: Nicky Upton, Democratic and Regulatory Services Supervisor
Democratic.Services@bedsfire.gov.uk

Background Papers: None

Appendix	Title	Protective Marking
1	Minutes of the Executive Committee Meeting held on 11 July 2023	

Implications

This table provides a short statement of the impact of the recommendations in this report and/or a reference to the relevant paragraph/s in the report.

Will this report affect any of the following?

	Yes / No	Impact / Reference
Financial Implications	No	
Risk Management	No	
Legal Implications	No	

Privacy and Security Implications	No	
Duty to Collaborate	No	
Health and Safety Implications	No	
Equality, Diversity and Inclusion	No	
Environmental Sustainability	No	
Consultation and Communication	Yes	Minutes publicly available to view on the website

PURPOSE:

To receive the Minutes of the Executive Committee held on 11 July 2023.

RECOMMENDATIONS:

That the submitted minutes of the meeting held on 15 November 2022 be noted.

1. Executive Summary

1.1 The minutes of the Executive Committee held on 11 July 2023 are appended for Members' consideration.

1.2 The Executive Committee made recommendations in relation to the Appointment of Lead Members, both of which are covered in a separate paper, being the next item on the agenda.

**COUNCILLOR J BURNETT
CHAIR OF EXECUTIVE COMMITTEE**

MINUTES OF EXECUTIVE COMMITTEE MEETING HELD ON 11 JULY 2023 AT 2 PM

Present: Councillors J Burnett (Chair), M Headley (Vice-Chair), R Goodchild, S Hussain and A Sultan
CFO A Hopkinson, G Britten (Monitoring Officer) and Mrs N Upton
Councillor S Owen attended as an observer

23-24/EC/1 Apologies

It was noted that the Assistant Chief Officer, Gavin Chambers, was unable to attend the meeting.

23-24/EC/2 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations of interest.

23-24/EC/3 Communications

The Chief Fire Officer reported that the Annual Service Awards would be held on 12 July 2023 at Cranfield University.

23-24/EC/4 Minutes

Councillor Goodchild asked for an update on the development of a Community Panel, as it had been noted in the Minutes that a report would be submitted to the next meeting.

The Chief Fire Officer advised that this report had been deferred due to staff illness.

Councillor Goodchild requested that the slides relating to the call handling presentation given at the last meeting be circulated to new Members of the Fire and Rescue Authority for information.

The Chief Fire Officer reported that the year-end performance information would be presented to the next meeting of the Fire and Rescue Authority and that an update would be provided on the review of the Key Performance Indicators for 2023/24.

RESOLVED:

That the Minutes of the meeting held on 14 March 2023 be confirmed as a true record.

23-24/EC/5 Public Participation

Members noted that no questions had been received in accordance with the public participation scheme approved at the meeting of the Fire and Rescue Authority held on 5 April 2000 (Minute 99/fa/94 refers).

23-24/EC/6 Appointment of Lead Members

The Chief Fire Officer introduced the item by referring to slightly amended Lead Member roles that had been developed in accordance with the Service's new Community Risk Management Plan and its new strategic direction.

The Monitoring Officer referred the Committee to the Terms of Reference of the Authority in which the Lead Member roles were particularised as: prevention and protection, emergency response and resilience, workforce and organisation development, assets and collaboration and data and digital transformation. Therefore, appointment of Members to the new Lead Member areas would require a change to the Terms of Reference of the Authority. This would need Fire and Rescue Authority approval and subject to a separate report from the Monitoring Officer.

The new roles were proposed as being: prevention and protection, emergency response, people and culture, physical and digital assets and finance, productivity and efficiency. The first three areas were similar to the current Lead Member areas and as such could be appointed to at this meeting. The asset area had been expanded and finance, productivity and efficiency had been added as a new area, given the risks associated with the challenging financial environment.

Having each been proposed and seconded, the following appointments were made:

Prevention and Protection: Councillor Sultan

Emergency Response and Resilience (will become Emergency Response): Councillor Goodchild

Workforce and Organisational Development (will become People & Culture): Councillor Hussain

Assets and Collaboration & Data and Digital Transformation (will combine and become Physical and Digital Assets): Councillor Burnett

Finance, Productivity and Efficiency: Councillor Headley

The Fire and Rescue Authority would be asked to consider changes to the Terms of Reference to formalise the new Lead Member roles and ratify the appointment to the new posts.

The Chief Fire Officer advised that, once the appointments had been finalised, meetings would be arranged between Lead Members and senior Officers.

RESOLVED:

1. That the Authority receive a separate report on the Executive's Terms of Reference to amend the Lead Member areas.
2. That the following Members be appointed to Lead Member roles of:
Prevention and Protection: Councillor Sultan
Emergency Response and Resilience: Councillor Goodchild
Workforce and Organisational Development (will become People and Culture): Councillor Hussain
3. That the Authority ratify the following appointments, subject to the changes being made to the Authority's Terms of Reference:
Assets and Collaboration and Data and Digital Transformation (will become Physical and Digital Assets): Councillor Burnett
Finance, Productivity and Efficiency: Councillor Headley

23-24/EC/7 National Pay Award for Brigade Managers of Fire and Rescue Services

The Monitoring Officer introduced the report and advised that the Executive was acting in this matter as the employer in a pay negotiation. The Chief Fire Officer would be representing the employee's side, which consisted of the four members of staff employed under Gold Book conditions, the Chief Fire Officer, Deputy Chief Fire Officer, Assistant Chief Fire Officer and Assistant Chief Officer. Three options were set out in the report for the Executive's consideration.

The Chief Fire Officer advised that the pay negotiations had been very protracted and that the Executive, on behalf of the employer, was being asked to consider pay awards for the two years beginning in 1 January 2022 and 1 January 2023.

In early March 2023, a revised pay offer from the employers reminded Fire and Rescue Authorities of the twin track approach set out in the Salaries section of the NJC for Brigade Managers 'Gold Book' scheme of conditions of service which applies to the Principal Officers employed by this Authority, which took into account the national level of pay increase agreed by the NJC, whilst also undertaking a review at a local level.

A national award of an increase of 4% from 1 January 2022, and an increase of 3.5% from 1 January 2023 had been agreed in May 2023.

It was agreed that, pursuant to Sections 100A(2) and 100A(4) of the Local Government Act 1972, the public be excluded from the discussion of this item on the grounds that the matters to be discussed involved the likely disclosure of exempt information as defined in Paragraphs 1 to 3 of Part 1 of Schedule 12A to the Act (as amended).

The Chief Fire Officer left the meeting at this stage.

The Chief Fire Officer was invited back into the meeting room.

23-24/EC/8 Work Programme

Members received the updated work programme for 2023/24 and noted the cyclical items.

The Chief Fire Officer advised that the following items would need to be programmed into the Executive's work programme:

- New Service KPI's and how these should be reported to Members
- Independent review of governance
- Update on Community Panel
- HMI Inspection outcome
- Update on new Corporate Risk Register

The Chair requested that the culture and values paper previously submitted to Members be recirculated to the new Members of the Authority for information.

RESOLVED:

That the Work Programme 2023/24 be received and the cyclical agenda items be noted.

The meeting ended at 3.25 pm

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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SUBJECT: **Terms of Reference of Fire Authority (Amendments)**

Author and contact: Graham Britten, Monitoring Officer

Background Papers: Minutes of the meeting of the Executive Committee 14 March 2023
 Minutes of the meeting of the Authority 30 March 2023
 Minutes of the Annual Meeting of the Authority 20 June 2023

Appendix	Title	Protective Marking
1	Proposed Lead Member Areas	None
2	Draft revised Terms of Reference as amended	None

Implications

This table provides a short statement of the impact of the recommendations in this report and/or a reference to the relevant paragraph/s in the report.

Will this report affect any of the following?

	Yes / No	Impact / Reference
Financial Implications	No	None
Risk Management	Yes	The revised new Lead Member roles have been proposed by officers to align more closely with the Service’s new Community Risk Management Plan and its new strategic direction.

Legal Implications	Yes	Amendment of the Authority's Terms of Reference is a function reserved to the full Authority
Privacy and Security Implications	No	None
Duty to Collaborate	Yes	The <u>Policing and Crime Act 2017</u> requires the Authority to consider opportunities for collaboration with the police and ambulance services. There are no impacts on this duty arising from the proposals
Health and Safety Implications	No	None
Equality, Diversity and Inclusion	No	None
Environmental Sustainability	No	None
Consultation and Communication	Yes	At the meeting of the Executive Committee on 11 July 2023, the proposals were unanimously agreed.

PURPOSE:

To approve the revisions to the Authority's Terms of Reference shown by strikethrough and underline (Appendix 2) to reflect the Lead Member roles (Appendix 1); and to note the appointees and ratify certain appointees into them as agreed by the Executive Committee.

RECOMMENDATION:

It is recommended that

1. Amendments to the Authority's Terms of Reference as shown in Appendix 2 be approved.
2. The appointment of the following members of the Executive Committee into the following Lead Member roles be noted:
 - a. 'Prevention and Protection': Councillor Sultan
 - b. 'Emergency Response and Resilience' (redesignated as 'Emergency Response') : Councillor Goodchild
 - c. 'Workforce and Organisational Development' (redesignated as 'People & Culture'): Councillor Hussain
3. The appointment of the following members of the Executive Committee into the following Lead Member roles be ratified:
 - a. 'Physical and Digital Assets': Councillor Burnett
 - b. 'Finance, Productivity and Efficiency': Councillor Headley

1. Executive Summary

- 1.1 At its meeting on 30 March 2023, the Authority approved, i.a, new Terms of Reference for itself and its two standing committees; following recommendations from the meeting of the Executive Committee held on 14 March 2023. The Authority's Terms of Reference reserve to it, i.a, the function of appointing into the Lead Member positions and determining the respective scope of responsibilities for the positions.
- 1.2 At its Annual Meeting on 20 June 2023 the Authority resolved that "the appointment of Executive Committee Members to Lead Member roles be delegated to the Executive Committee to determine at its first meeting." It was reported to the Annual Meeting by the Chief Fire Officer that the five current Lead Members may be amended slightly to better reflect the current priorities and structure of the Service. The Chief Fire Officer duly proposed to the Executive Committee at its meeting on 11 July 2023 recommended amended Lead Member roles that had been developed in accordance with the Service's new Community Risk Management Plan and its new strategic direction. (Appendix 1).
- 1.3 Having each been proposed and seconded, the following appointments were made in accordance with the delegation from the Authority at its Annual Meeting:
- a) 'Prevention and Protection': Councillor Sultan
 - b) 'Emergency Response and Resilience' (proposed redesignation as 'Emergency Response') : Councillor Goodchild
 - c) Workforce and Organisational Development (proposed redesignation as 'People & Culture'): Councillor Hussain
 - d) 'Assets and Collaboration' and 'Data and Digital Transformation' (proposed to combine and redesignate as 'Physical and Digital Assets'): Councillor Burnett
 - e) 'Finance, Productivity and Efficiency' (proposed new Lead Member designation while retaining the overall number of five Lead Member roles): Councillor Headley
- 1.4 It is therefore proposed that the Terms of Reference of the Authority are updated retrospectively with the amendments shown in Appendix 2 by strikethrough and underline; that the appointments of into the roles 1.3 a) to c) be noted; and the appointments into the roles 1.3 d) and e) be ratified.

GRAHAM BRITTEN
MONITORING OFFICER

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PROPOSED LEAD MEMBER AREAS

Prevention and Protection (DCFO Chris Bigland)

- Using a range of quantitative and qualitative analysis, we produce our Community Risk Analysis (CRA) document to help inform our work and ensure we are doing the right thing, using the right people and resources, provided in the right place and at the right time to help make Bedfordshire safer. We also work hard to improve our understanding of community risk through better and more innovative engagement with our diverse and hard to reach communities;
- We work to PREVENT fires and other emergencies from occurring in the first place with our firefighters, other front-line staff and partners undertaking thousands of safe and well visits each year, delivering fire and road safety talks in schools, and working with partner agencies to inform our communities about fire and road safety and reduce arson. Our vital role in safeguarding children and adults is also part of this portfolio;
- We also work to PROTECT people when emergencies do happen with our firefighters and fire safety officers undertaking inspections of workplaces, engaging with and educating owners and occupiers, taking enforcement action where necessary. The outcomes from the Building Regulation Review and the Public Inquiry into the Grenfell Tower tragedy have led to greater interest and investment by the Govt to expand our work in this important area.

Emergency Response (DCFO Chris Bigland)

- We RESPOND to emergencies including fires, road traffic collisions, air and rail crashes, water rescues and flooding, hazardous chemical incidents and many other types of emergencies and our priority is to always ensure we always provide an effective and timely response;
- We know from our emergency cover review analysis we need to improve response times and invest to keep pace with the growth across our county and the evolving risk profile locally and nationally. Like many services, maintaining availability of our on-call fire appliances is challenging and remains a top priority as does the ensuring the range of specialist capabilities we have to deal with more complex incidents and emerging risks such as climate change and electric vehicle fires.
- Although the long term trend for fires is reducing, the number of other incidents we attend are increasing, due primarily to undertaking more collaborative activity in support of our partners and through expanding our capabilities to deal with a broader range of incidents (e.g., forced entry for medical emergencies, co-responding and falls, and assisting the Police with missing persons), which we believe will help future-proof our Service by diversifying our 'offer' to UK plc.
- Our organisational resilience is dependent on working closely with the National Fire Chiefs Council (NFCC) and multi-agency and cross-border partners to develop policies, plans and procedures and to regularly exercise these. Our approach is to continually drive improvement and organisational learning through

effective debriefing of these exercises and incidents and to take learning from other services shared through the NFCC's national and joint organisational learning frameworks.

People & Culture (ACFO Alison Kibblewhite)

- Our staff are our greatest asset, so if we are to have any chance of achieving our ambitions, it is essential we are visibly investing in our people to be the best they can be, so they can serve our communities better. We strive to be an employer of choice, recruiting, retaining and developing a highly skilled and diverse workforce who uphold and model our values;
- We seek to foster a positive and inclusive learning culture which responds positively to change and where all staff have a voice and provide a safe and healthy working environment with low absence, accidents and injuries;
- As well as investing in providing all our staff with the best training and development opportunities, we also need to develop our managers to value, lead, motivate, develop and empower their teams to be the best they can be;
- Our strategic planning and performance management framework needs to keep pace with the demands of a modern fire and rescue service, supported by effective programme and project management arrangements.
- We strive to develop all our people to consistently demonstrate the behaviours in the code of ethics, the behaviours which underpin the Service values and possess a shared understanding of the value of diversity, consistently demonstrating the behaviours, skills, knowledge, and attributes required in a modern fire and rescue service.

Physical and Digital Assets (ACO Gavin Chambers, T/DACO Jason Tai)

- Our Assets and Environmental Strategy seeks to ensure we are supporting our staff to perform in their roles by providing the right vehicles, equipment and PPE, in the right place, at the right time and housed in modern, inclusive and fit for purpose buildings.
- This Service has invested in providing innovative new vehicles and equipment to improve efficiency and effectiveness and to keep our staff safe. When investing we are mindful of our duty to collaborate and we are used to challenging and achieving value for money on everything we buy. We look for innovation and the best deals available to meet our specified needs and support the national procurement agenda wherever there is a clear business case to do so, always seeking to specify, procure and maintain our assets under the principles of protecting the front line, improving firefighter safety, and providing value for money;
- Our estate consists of fire stations, stores and workshops, training venues, office buildings and some houses. The majority of these were built in the 1950s and 1960s and are showing their age. Despite making alterations to our fire stations to make them better to work in and more inclusive to meet the needs of our

diverse workforce, and to facilitate sharing with our partners, many simply do not meet our current and future needs. The Covid pandemic has led us to change how and when we use our buildings, and we are keen to reduce our running costs and carbon footprint.

- We have secured agreement to establish a Blue Light Estates strategy for Bedfordshire which puts co-location and collaboration at the heart of our estate's investment plans for the next two to three decades.
- Investing in the right Digital, Data and Technology (DDaT) solutions can act as real enablers, not only speeding up our processes but also insight richer insight into many areas thereby allowing more evidence-based decisions to be made about where best to utilise our limited resources to the greatest effect. For us, digital transformation means the integration of digital technology into all areas of an organisation, fundamentally changing how we operate and deliver value to our customers. Our DDaT strategy underpins all BFRS business from front-line response to the targeting of our community interventions; from how we manage risk to how we look after our most important asset, our people. We aim to be a digital by design organisation also known as Digital First.

Finance, Productivity and Efficiency (ACO Gavin Chambers)

- 'Making Every Penny Count' is one of our 6 strategic commitments within our CRMP and financial sustainability is the top-rated threat according to our strategic risk assessment. Although we have proactively delivered changes to ensure the continuity of our core services whilst delivering the required savings and efficiencies in recent years, the future financial outlook remains challenging and we continue to plan accordingly.
- All FRS in England have national productivity and efficiency targets for the 2021/22-2024/25 Spending Review period, namely to create 2% of non-pay efficiencies and to increase productivity by 3% in this period.
- Alongside these, we need to ensure a balanced budget over the medium term and minimise drawdown on our reserves to protect them for investment in key assets such as our vehicles, equipment and buildings.
- Recent pay awards and the ongoing high levels of inflation present additional challenges.
- To help achieve this we have established a Productivity and Efficiency Board, chaired by the Assistant Chief Officer/FRA Treasurer, to oversee the identification and delivery of improvements in productivity and efficiency, opportunities for redirecting resources to improve the wide range of services we provide and to enable investment in our CRMP priorities.
- Generating income is an area that should not be overlooked when it comes to responding to austerity and adopting a more commercial mindset has identified a number of potential revenue streams, particularly in terms of collaborating with other public sector partners.

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Bedfordshire

Fire & Rescue Authority

Functions of the Authority:

The Authority shall exercise the following functions and responsibilities:

1. To approve the Authority's Standing Orders; Scheme of Delegation to Officers; Procurement Policy and Contract Procedure Rules; Financial Regulations; and Terms of Reference for its Standing Committees including confirming their political composition and making appointments to them.
2. To constitute and appoint to the Authority's Committees (the minimum number of Standing Committees shall be two - 1) the Audit and Standards Committee of 7 members and 2) the Executive Committee of 5 members - the membership of which shall be mutually exclusive).
3. To appoint and revoke appointments (and in respect of Lead Member positions, determine the scope of responsibility of each position) of:
 - i) the Lead Member for Prevention and Protection;
 - ii) the Lead Member for Emergency Response and Resilience;
 - iii) the Lead Member for ~~Workforce & Organisational Development~~ People & Culture;
 - iv) the Lead Member for Physical and Digital Assets & Collaboration;
 - v) the Lead Member for Finance, Productivity and Efficiency Data & Digital Transformation;
 - vi) a representative to the LGA (Local Government Associations) Fire Services Commission;
 - vii) the Chairperson and Vice Chairperson of the Authority, and up to two other Members, to act as its representatives on the LGA General Assembly;

- viii) a member or officer onto any local authority controlled company or joint committee on which the Authority is required to be represented by a Member or an officer as the case may be; and
 - ix) the Chairperson and Vice Chairperson of the Executive Committee and the Chairperson of the Audit and Standards Committee.
4. To approve:
- a) a balanced revenue budget and adopt a Medium-Term Financial Plan for the Authority;
 - b) the Authority's Precept (Council Tax);
 - c) the Reserves Strategy;
 - d) the Authority's level of borrowing;
 - e) the Treasury Management/Investment Strategy including the Prudential Indicators in accordance with the Prudential Code;
 - f) any proposed remuneration for any post in excess of £100,000 per year;
 - g) the appointment or dismissal of the Chief Fire Officer or Chief Executive, Deputy to the Chief Fire Officer, Chief Finance Officer, and Monitoring Officer;
 - h) the Authority's Code of Conduct for Members and Member:Officer Protocol on recommendation from the Audit and Standards Committee;
 - i) the Annual Pay Policy Statement and Scheme of Members' Allowances;
 - j) the Protocol on the Use of Authority Resources by Members;
 - k) the Use of the Internet Policy;
 - l) the Comprehensive Equality Policy Statement;
 - m) the Information Security Policy;
 - n) the Code of Conduct for Employees;
 - o) all other matters reserved by law to the Authority.
5. To approve, amend and adopt the Community Risk Management Plan (CRMP) and its associated annual action plan. Any proposed fundamental changes resulting from CRMP work will be presented

back to the FRA (Fire and Rescue Authority), such as a station closure or relocation.

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SUBJECT: WORK PROGRAMME 2023-24

Author and contact: Nicky Upton, Democratic and Regulatory Services Supervisor
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Background Papers: None

Appendix	Title	Protective Marking
1	FRA Work Programme	N/A
2	Executive Committee Work Programme	N/A
3	Audit & Standards Committee Work Programme	N/A
4	Member Development Work Programme	N/A
5	Budget Workshop Work Programme	N/A

Implications

This table provides a short statement of the impact of the recommendations in this report and/or a reference to the relevant paragraph/s in the report.

Will this report affect any of the following?

	Yes / No	Impact / Reference
Financial Implications	No	
Risk Management	No	

Legal Implications	Yes	Meetings/committees set in accordance with The Bedfordshire Fire Services (Combination Scheme) Order 1996 (now amended by Variation Order 2012) in order to carry out functions specified within the Fire and Rescue Services Act 2004
Privacy and Security Implications	No	
Duty to Collaborate	No	
Health and Safety Implications	No	
Equality, Diversity and Inclusion	No	
Environmental Sustainability	No	
Consultation and Communication	Yes	Agenda items will be either statutory items for consideration, topical items or other subject matters raised via Corporate Management Team and/or Principal Officer discussions. Following initial liaison with the Chair of the Meeting/Committee, items will be added to the respective work programme with Fire Authority Members being given the opportunity at each meeting to request any additional topics for consideration or training requirements

PURPOSE:

To review and report on the work programme for 2023-24 and to provide Members with an opportunity to request additional reports for the Fire Authority meetings.

RECOMMENDATION:

It is recommended that the work programme for 2023-24 and the 'cyclical' Agenda Items for each meeting in 2023-24 be noted.

ANDREW HOPKINSON
CHIEF FIRE OFFICER

FIRE AND RESCUE AUTHORITY - WORK PROGRAMME 2023/24

FRA Meeting
Dates
21.09.23

Cyclical Agenda Items	Agenda item (locked for editing)	CFO Review (select from drop down list)	Notes
	Communications Minutes from 19.07.23 Audit & Standards Committee Minutes from 06.07.23 Q1 2023/24 Performance Report (April to June) Treasury Management Annual Report Medium Term Financial Strategy Planning report for 2023/24 Revenue Budget, Capital Programme and Council Tax Setting Lead Member Update: TBC Lead Member Update: Prevention and Protection Procurement Policy and Contract Procedures (reviewed every 2 years, due 2023) Collaboration Update Work Programme		Deferred from July meeting Deferred from July meeting Deferred from July meeting Deferred from July meeting
Additional/Commissioned Items	HMICFRS Inspection update (subject to report publication)		

FRA Meeting
Dates
07.12.23

Cyclical Agenda Items	Agenda item (locked for editing)	CFO Review (select from drop down list)	Notes
	Communications Minutes from 21.09.23 Executive Minutes from 03.10.23 and 23.11.23 ASC Minutes from 17.10.23 (inc Statement of Assurance) CRMP Consultation Proposals 2023/24 Revenue Budget and Capital Programme Monitoring Q2 2023/24 Performance Report (July to September) Programme Board Update Mid Year Treasury Management report Public Sector Equality Duty Report Lead Member update: TBC Work Programme		
Additional/Commissioned Items			

FRA Meeting
Dates
13.02.24

Cyclical Agenda Items	Agenda item (locked for editing)	CFO Review (select from drop down list)	Notes
	Communications Minutes from 07.12.23 ASC Minutes from 04.01.24 Executive Minutes from 22.01.24 CRMP Update including consultation responses The 2024/25 Revenue Budget, Capital Programme and Council Tax setting Members' Allowances Scheme Localism Act 2011 – Pay Policy Statement 2023 Calendar of Meetings for 2024/25 Proposed Indicators and Targets for 2024/25 Lead Member update: TBC Work Programme		

Additional/Commissioned Items			

FRA Meeting
Dates
16.04.24

Cyclical Agenda Items	Agenda item (locked for editing)	CFO Review (select from drop down list)	Notes
	Communications Minutes from 13.02.24 Executive Committee Minutes from 14.03.24 ASC Minutes from 26.03.24 2023/24 Revenue Budget and Capital Monitoring Programme Treasury Management Strategy and Practices Q3 2022/23 Performance Report Update (Sept – Dec) Business Continuity Planning Disposal of Assets under the Scheme of Delegated Authority Asset Management Strategy (reviewed every 3 years, next review 2022/23) Lead Member Update: TBC Work Programme		

Additional/Commissioned Items			

EXECUTIVE COMMITTEE - WORK PROGRAMME 2023/24

Executive Committee
03.10.23

Cyclical Agenda Items	Agenda item (locked for editing) Communications Executive Committee Minutes from 03.07.23 Work Programme Bedfordshire Fire and Rescue Service Community Forum Update CRMP Update	CFO Review (select from drop down list)	Notes Deferred from last meeting
	Additional/Commissioned Items Update on new Corporate Risk Register FRA KPI reporting review HMICFRS inspection outcome (if not received by FRA in September)		

Executive Committee
15.11.23

Cyclical Agenda Items	Agenda item (locked for editing) Communications Executive Committee Minutes from 03.10.23 CRMP Update Work Programme	CFO Review (select from drop down list)	Notes
	Additional/Commissioned Items Progress on review of Independent Review of Governance and MO role		

Executive Committee
22.01.24

Cyclical Agenda Items	Agenda item (locked for editing) Communications Executive Committee Minutes from 15.11.22 CRMP Update Work Programme	CFO Review (select from drop down list)	Notes
	Additional/Commissioned Items		

Executive
Committee
14.03.24

Cyclical Agenda Items	Agenda item (locked for editing)	CFO Review (select from drop down list)	Notes
Additional/Commissioned Items	Communications Executive Committee Minutes from 22.01.24 2024/25 KPIs update Work Programme		